

Welcome rising seniors!

Course selection instructions for 12th grade



by the Albany High School Counseling Department

Overview

- Course selection timeline and dates
- Reviewing requirements
- Schedule planning
- Online course selection instructions



Important dates

- **Week of March 6:** course selection presentation by high school counselors
- **March 9-10 & 14-15:** AHS counselor drop-in help at lunch
- **Wednesday, March 15:** course selections must be completed in Aeries student portal.
 - Window closes at 9pm.



Graduation Requirements

Graduation Status	
Subject Area	Credit Required
A - English	40.00
B - Math	20.00
C - Physical Education	20.00
D - Life Science	10.00
E - Physical Science	10.00
F - Social Studies	10.00
G - U.S. History	10.00
H - U.S. Government	5.00
I - Applied Arts	10.00
J - Fine Arts	10.00
K - Economics	5.00
Z - Electives	70.00

- 1 year = 10 credits
- See course lists and catalog for requirements and options in each subject area
- Electives includes any class taken in each subject area after requirement is met
- For 4-year college eligibility, add 1 year of math and 2 years of language



Credit Summary/Transcripts

Student Name	Student ID	Grade	Gender	Birthdate	Counselor	Transcript of Student Progress	
Parent/guardian name, address, telephone						February 11, 2019 Albany High School 603 Key Route Blvd Albany, CA 94706 (510) 558-2500	
Crs-ID	Course Title	Mark	Att/Cmp	Crs-ID	Course Title	Mark	Att/Cmp
Grade 9 Fall 2018-2019							
Albany High School							
p	10CP01 English 1	B	5.00 5.00				
p	30CP20 Math 1	B	5.00 5.00				
p	40CP02 Spanish 2	A	5.00 5.00				
p	50CP02 Biology	B	5.00 5.00				
p	70CP01 Computer Sci	A	5.00 5.00				
*	800001 P E -1	A	5.00 5.00				
*	900012 Ident/Health/Society A		5.00 5.00				
Credit Att: 35.00 Cmp: 35.00 TGPA: 3.57							
--WORK IN PROGRESS--							
Albany High School							
p	10CP01 English 1		5.00 0.00				
p	30CP20 Math 1		5.00 0.00				
p	40CP02 Spanish 2		5.00 0.00				
p	50CP02 Biology		5.00 0.00				
p	70CP01 Computer Sci		5.00 0.00				
*	800001 P E -1		5.00 0.00				
*	900012 Ident/Health/Society		5.00 0.00				
	90HR07 Advisory		0.00 0.00				
Total Credit: 35.00							

Course Tags:	* = Non Academic	+ = Honors (weighted)	a = Advanced Placement (weighted)	p = College Prep	r = Repeated																																																												
<table border="1"> <thead> <tr> <th colspan="2">Weighted Non-Weighted</th> </tr> </thead> <tbody> <tr> <td>Academic GPA</td> <td>3.40 3.40</td> </tr> <tr> <td>Total GPA</td> <td>3.57 3.57</td> </tr> <tr> <td>Credit Attempted:</td> <td>35.00</td> </tr> <tr> <td>Credit Completed:</td> <td>35.00</td> </tr> </tbody> </table>						Weighted Non-Weighted		Academic GPA	3.40 3.40	Total GPA	3.57 3.57	Credit Attempted:	35.00	Credit Completed:	35.00																																																		
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District Enter: 8/1/2009 School Enter: 8/28/2018 Class of 2022 State ID# _____ This transcript is unofficial unless signed by a school official. Signature: _____ Date: _____																																																																	

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Designing your Schedule

- Find a good balance between classes & activities
- 6 classes is mandatory (5 for seniors). 7 is optional
- 5 academic classes recommended for 4-year college-bound students. We do not recommend taking more than 5 academic classes
- Sleep, mental health, family, friends, & activities are just as important as the schedule you choose. Choose wisely.



Guidelines for choosing classes

- Placement for **Math, World Language, and ELD** is by teacher recommendation.
- Students with IEPs will work with their case managers so schedules reflect their plan.
- Talk with parents/guardians and teachers about your choices.
- If you're planning to take fewer than 7 classes, you may select an unscheduled 1st, 2nd, 6th or 7th period.
- Choose alternate classes for all electives! Low demand, full classes or schedule conflicts mean you may not get first choice



Guidelines for choosing classes

- Refer to Course List. Choose one course per discipline: English, History, Math, Science, plus electives (language, fine or applied arts, social studies and general electives).
- Course Catalog with course descriptions and guidance is also posted on website
- Some courses may be prescheduled (e.g. social studies grade-level requirements). **DO NOT** delete prescheduled courses.



12th Grade Program

Required classes

AP English Lit (separate sign-up required) *or*
Senior Composition (fall) and elective (spring) *or*
ELD (teacher recommendation)

U.S. Government (fall)/Economics (spring)

Students in our Special Education program will work with their case manager to create a schedule that accurately reflects their Individualized Education Plan (IEP)



12th Grade Program

English electives

- Film As Literature
- Mythology
- Science Fiction
- Women's Literature

All seniors not taking AP English Lit or ELD will take Senior Composition in the fall plus an elective in the spring.

Please list an alternate request for English elective!

Remember that semester courses (ex: Sr Comp/Elective; US Gov/Econ) look like two classes in Aeries Course Requests Entry but are really one full-year course



12th Grade Program

Electives

- See course list on AHS website for elective offerings in each subject area
- Check catalog for prerequisites and/or requirements for all classes marked with *
- Check bulletin and email for info sessions by department/program (example: English options)

Albany High School course selection sheet for 2023-24 Courses open to TWELFTH grade students

In addition to English and U.S. Government/Economics, each student is to select a minimum of three (3) courses for a five (5) period day. It is extremely important to list alternates for each elective. If alternates are not listed and your first choice cannot be accommodated, your schedule may be incomplete. Please make your selections carefully. With few exceptions, changes will NOT be possible.

PLEASE NOTE THAT FIRST-CHOICE ELECTIVE CLASSES ARE NOT GUARANTEED

<p>SOCIAL STUDIES</p> <ul style="list-style-type: none"> ▪ U.S. Govt/Econ (required) ▪ U.S. Govt/Econ EDSET* <p>Electives:</p> <ul style="list-style-type: none"> ▪ Art History (AP) ▪ Comparative Govt (AP) ▪ Current Global Events ▪ Ethnic Studies ▪ Psychology 	<p>ENGLISH</p> <ul style="list-style-type: none"> ▪ English Literature (AP)* -or- ▪ Sr. Comp + English elective: <ul style="list-style-type: none"> ○ Film As Literature ○ Mythology ○ Non-fiction EDSET* ○ Science Fiction ○ Women's Literature 	<p>MATH</p> <ul style="list-style-type: none"> ▪ Pre-Calculus* ▪ Calculus AB (AP)* ▪ Calculus BC (AP)* ▪ Statistics (AP)*
<p>WORLD LANGUAGES</p> <ul style="list-style-type: none"> ▪ French 1 ▪ French 2* ▪ French 3* ▪ French 4* ▪ French (AP)* <ul style="list-style-type: none"> ▪ Spanish 1 ▪ Spanish 2* ▪ Spanish 3* ▪ Spanish 4* ▪ Spanish (AP)* <ul style="list-style-type: none"> ▪ Mandarin 1 ▪ Mandarin 2* ▪ Mandarin 3* ▪ Mandarin 4* ▪ Mandarin (AP)* <ul style="list-style-type: none"> ▪ American Sign Language (Berkeley City College) 	<p>APPLIED ARTS</p> <ul style="list-style-type: none"> ▪ Photography ▪ Advanced Photo* ▪ Graphic Design ▪ Electronics Workshop* ▪ Journalism/Adv. Journalism* ▪ Honors Drawing and Painting* ▪ Engineering & Design Principles 1 & 2 (semester-long courses) ▪ Computer Science ▪ Computer Science (AP)* ▪ Computer Science Principles (AP)* ▪ Culinary Arts ▪ International Cuisine ▪ Yearbook/Adv. Yearbook* 	<p>FINE ARTS</p> <ul style="list-style-type: none"> ▪ Foundation Art: 2D Emphasis ▪ Foundation Art: 3D Emphasis ▪ Advanced Art* ▪ Honors Drawing and Painting* ▪ AP Studio Art* ▪ Symphonic Band ▪ Wind Ensemble* ▪ Jazz Band* ▪ String Orchestra ▪ Basic Guitar ▪ Advanced Guitar* ▪ Concert Choir ▪ Treble Chamber Ensemble* ▪ Chamber Singers* ▪ Graphic Design ▪ Photography ▪ Adv. Photo* ▪ Dance 1 ▪ Dance 2*/Adv. Dance 2*
<p>LIFE SCIENCE</p> <ul style="list-style-type: none"> ▪ Anatomy/Physiology ▪ Biology ▪ Biology (AP)* ▪ Environmental Science (AP)* 	<p>PHYSICAL SCIENCE</p> <ul style="list-style-type: none"> ▪ Chemistry* ▪ Chemistry (AP)* ▪ Earth Space Science ▪ Environmental Science (AP)* ▪ Physics* ▪ Physics (AP)* 	<p>GENERAL ELECTIVES</p> <ul style="list-style-type: none"> ▪ Academic Peer Support* ▪ Step to College (SFSU) ▪ Fitness/Weight Training ▪ Service* ▪ Homework Lab

Courses marked with (*) require prerequisites and/or teacher approval

Math, World Language, and English Language Development (ELD) classes are determined by teacher recommendation. The AHS counselors will work with the teachers in these departments to place students in the appropriate level course. No signatures are needed on the course request form in these subjects. For students in our Special Education Program, you will work directly with your Case Manager to create a schedule that accurately reflects your Individualized Education Plan (IEP). MacGregor classes will be scheduled with the MacGregor counselor based on credit needs.



12th Grade Program

Special Programs

- EDSET (continuing students only): 2 years, environmental focus, two classes per year plus internship. **Be sure to select EDSET versions of Senior Comp/Non-Fiction and US Gov/Econ classes.**
- Step to College: SFSU course @ AHS for college credit
- New classes: Electronics Workshop, Academic Peer Support



Requesting 2 classes in same subject

Forms to request a second class in a single subject are available in the Counseling Office

This process applies to Science, Math, Social Studies*, English and Language only (the UC requirement areas A-E).

- Second courses are available on a space-available basis
- Request form requires student and parent signature. It will be reviewed by your counselor and submitted to the principal for approval. Forms are due 3/15!
- **Be aware:** determination of space availability may not happen until just before school starts next year. It is very important to select an alternate for any proposed second subject-area course.

* Most social studies electives are categorized as UC area G. AP Comp Gov (area A) is exempt from this policy since AHS grants elective credit only for this course.



Course Selection Instructions: all current students

- Log into your Student Aeries account
- Go to Classes > Course Requests Entry

The screenshot shows the Aeries Student portal interface. At the top left, there is a logo for 'Aeries Student'. To the right of the logo, the user's name 'Jane Cougar' and school 'Albany High School - Grade 9' are displayed. A search bar on the top right contains the text 'Search students, page'. Below the header, a dark blue navigation sidebar on the left contains the following menu items: '< Classes', 'Classes', 'Course Requests', 'Course Requests Entry' (which is circled in orange), and 'Academic Plan'. The main content area on the right has a welcome message: 'Welcome to the Aeries Portal for Jane'. Below this, there are two white panels. The first panel is titled 'Students' and is currently empty. The second panel is titled 'Classes' and is also empty.



Course Selection Instructions

- Set Subject Area to **Show All Courses**
- Hit **Search** to display list (may be more than one page)
- Find classes alphabetically by name

The screenshot displays a web interface for course selection. At the top, there are two informational banners: a yellow one stating "All Course Requests must be approved by appropriate school personnel." and a blue one for "Scheduling for grade: 10". Below these, the "Primary Course Requests" section is active, showing a list of subject areas: English, Math, Physical Education, Life Science, Physical Science, Social Studies, U.S. History, U.S. Government, Applied Arts, Fine Arts, Economics, and Electives. To the right, the "Alternate Course Requests" section is empty, with a "Priority Sort" button and the message "You have no Alternate Course Requests". The main area shows a grid of course options, each with a question mark icon and the course name and number. A red circle highlights the "Filter Courses" section at the top right, which includes a "Sbj Area" dropdown menu set to "Show All Courses", a "Search" button, and a "Remove Filter" button. The course list includes titles like "Accel Math 2-3 (30CP3A)", "Eld 4 (10CP29)", "Mandarin 3 (40CP32)", "Adv Dance 2 (61CP21)", "ELD Lab (100029)", "Mandarin 4 (40CP33)", "Advanced Art (60CP03)", "English 2 (10CP02)", "Math 2 (30CP31)", "Advanced Guitar (61CP17)", "Engineer&Desgn 1 (70CP07)", "Math 2 Plus (30CP32)", "Basic Guitar (61CP12)", "Engineer&Desgn 2 (70CP08)", "Math Int 2 (300002)", "Biology (50CP02)", "Ethnic Studies (20CP25)", "P E -2 (800002)", "Business Mgt (300013)", "Found Art 2D (600003)", "Physics (50CP08)", "Cham Sings (61CP07)", "Found Art: 3D (600011)", "Psychology (20CP20)", "Chemistry (50CP06)", "French 1 (40CP08)", "Rop Comgraphic Art (70ROP8)", "Computer Sci (70CP01)", "French 2 (40CP09)", "Service (90SRVC)", "Concert Choir (61CP03)", "French 3 (40CP22)", "Shelt Math 2 (00SHM2)", "Culinary Arts (710003)", "Homework Lab (90HW00)", "Shelt Math 2+ (05HM2P)", "Dance 1 (61CP14)", "Jazz Band (610008)", and "Shelt Wrld His (20CP13)".



Course Selection Instructions

- Available classes will show on the right; selected courses will move to the left column
- Be sure to select alternates for all elective courses

The screenshot displays a course selection interface. On the left, under 'Primary Course Requests', there is a list of subject areas: English, Math, Physical Education, Life Science, Physical Science, Social Studies, U.S. History, U.S. Government, Applied Arts, Fine Arts, Economics, and Electives. The 'Social Studies' row is highlighted in yellow and contains a course request for 'World History (20CP01)'. Below this is an 'Alternate Course Requests' section with a 'Priority Sort' button and the message 'You have no Alternate Course Requests'.

On the right, the 'Filter Courses' section includes search fields for 'Name or Nbr:' and 'Sbj Area:' (set to 'Show All Courses'), a 'Search' button, and a 'Remove Filter' button. Below the filters, it shows 'Courses 1 through 54 of 65' and a prompt to 'Click A Course To Request or ? for Info'. A grid of 30 course options is displayed, with the first row highlighted in yellow:

Accel Math 2-3 (30CP3A)	Eld 4 (10CP29)	Mandarin 3 (40CP32)
Adv Dance 2 (61CP21)	ELD Lab (100029)	Mandarin 4 (40CP33)
Advanced Art (60CP03)	English 2 (10CP02)	Math 2 (30CP31)
Advanced Guitar (61CP17)	Engineer&Desgn 1 (70CP07)	Math 2 Plus (30CP32)
Basic Guitar (61CP12)	Engineer&Desgn 2 (70CP08)	Math Int 2 (300002)
Biology (50CP02)	Ethnic Studies (20CP25)	P E -2 (800002)
Business Mgt (300013)	Found Art 2D (600003)	Physics (50CP08)
Cham Sings (61CP07)	Found Art: 3D (600011)	Psychology (20CP20)
Chemistry (50CP06)	French 1 (40CP08)	Rop Comgraphic Art (70ROP8)
Computer Sci (70CP01)	French 2 (40CP09)	Service (90SRVC)
Concert Choir (61CP03)	French 3 (40CP22)	Shelt Math 2 (00SHM2)
Culinary Arts (710003)	Homework Lab (90HW00)	Shelt Math 2+ (0SHM2P)
Dance 1 (61CP14)	Jazz Band (610008)	Shelt Wrld His (20CP13)



Course Selection Instructions

Alternate Course Requests

Primary Course Requests

Subject Area	Alternate Requests
English	English 2 (10CP02) Manage
Math	Math 2 (30CP31) (30CP31) Manage
Physical Education	P E -2 (800002) (800002)
Life Science	
Physical Science	Chemistry (50CP06)
Social Studies	World History (20CP01)
U.S. History	
U.S. Government	
Applied Arts	
Fine Arts	
Economics	
Electives	Ethnic Studies (20CP25) 1 Manage

Filter Courses

Name or Nbr: Sbj Area: Show All Courses ▾

<< Prev 1 2 Next >> Courses 1 through 54 of 65

Click A Course To Request or ? for Info

Accel Math 2-3 (30CPA)	Eld 4 (10CP29)
Dance 2 (61CP21)	ELD Lab (100029)
Advanced Art (60CP01)	English 2 (10CP02)
Advanced Guitar (61CP17)	Engineer&Desgn 1 (70CP07)
Advanced Guitar (61CP12)	Engineer&Desgn 2 (70CP08)
Biology (50CP02)	Ethnic Studies (20CP25)
Business Mgt (300013)	Found Art 2D (600003)
Cham Sings (61CP07)	Found Art: 3D (600011)
Chemistry (50CP06)	French 1 (40CP08)
Computer Sci (70CP01)	French 2 (40CP09)
Concert Choir (61CP03)	French 3 (40CP22)
Culinary Arts (710003)	Homework Lab (90HW00)

Alternate Course Requests Priority Sort

? Found Art 2D (600003)

Ethnic Studies (20CP25)

Subject Area #1: **Electives**

Type: **Academic Course**

UC Area: **Electives**

CSU Area: **Electives**

Request Primary
Request Alternate



Course Selection Instructions

- Course requests will save automatically.
- Once the Aeries window closes you will not be able to edit choices.

Primary Course Requests		
Subject Area		Alternate Requests
English	English 2 (10CP02)	Manage
Math	Math 2 (30CP31)	Manage
Physical Education	P E -2 (800002)	Manage
Life Science		
Physical Science	Chemistry (50CP06)	Manage
Social Studies	World History (20CP01)	Manage
U.S. History		
U.S. Government		
Applied Arts		
Fine Arts		
Economics		
Electives	Ethnic Studies (20CP25)	1 Manage

Alternate Course Requests

Found Art 2D (600003)

Priority Sort

Name or Nbr:

<< Prev 1 2 Next >>

- Accel Math 2-3
- Adv Dance 2 (t
- Advanced Art
- Advanced Guit
- Basic Guitar (6
- Biology (50CP
- Business Mgt (
- Cham Sings (6
- Chemistry (50
- Computer Sci (
- Concert Choir i
- Culinary Arts (



http://ahs.ausdk12.org

The screenshot shows the Albany High School website. The top navigation bar includes links for ABOUT, CONTACT, NEWS, STUDENTS, COLLEGE/CAREER, COMMITTEES, STAFF, and SEARCH. A dropdown menu is open, listing various resources such as ACADEMIC HONESTY, ATHLETICS, ATTENDANCE POLICY, CHOOSING CLASSES (highlighted with a red circle), CLUBS, CODE OF CONDUCT, COMMONLY-USED FORMS, COUNSELING DEPARTMENT, COURSE PAGES, DISCIPLINE, FLEX, LEADERSHIP, LIBRARY, MENTAL HEALTH, P.E. UNIFORMS, TECH SUPPORT, TUTORING, VALEDICTORIAN/ SALUTORIAN, and WORK PERMITS. The main content area features a large image of the school building with a crowd of students in front. Overlaid on the image is the text "Welcome to Albany High School" and "QUICK LINKS". Below this, there are several buttons: TECH SUPPORT, WEEKLY BULLETIN, BELL SCHEDULES, CALENDAR, SIGN IN TO G-SUITE, SIGN IN TO AERIES, and MENTAL HEALTH. A small URL "https://ahs.ausdk12.org/choosing-classes" is visible at the bottom left of the image area.

- Course Catalog
- Course lists by grade level
- Presentation notes and videos

Don't forget!
March 9, 10, 14, 15 - Drop in counselor help at lunch!
March 15 - Course selections are due in Aeries

